

STEPS TO RESIDENCY

at Well•Spring, A Life Plan Community



Congratulations! You have taken the first step!

From your first visit to our campus to walking into your new home, our professional team is here to help you make the transition to the Well•Spring way of life. *What are the next steps?*

APPLY TO JOIN OUR WAIT LIST

1. Schedule a tour with our Sales Counselor who will provide you with the forms you will complete in order to join our wait list. These forms include an Agreement to Join the Wait List, a Personal Profile, and a Confidential Financial Profile.
 2. Complete and return these forms by mail or in person including a deposit of \$1,000.
- * Residential living at Well-Spring is open to persons 62 years of age or older (except that, in the case of co-applicants, one applicant may be 60 years of age. To join the wait list, applicants should be at least 55 years of age.*

RESERVATION FOR RESIDENCY

1. Once you have joined the wait list for the various floorplans you are interested in, you will begin moving up the list until Well-Spring can offer you a home.
2. When your name reaches the top of the wait list for a specific floorplan you will be offered a tour of that home and given the opportunity to accept the home within 48 hours of the offer. If you do not accept the home, you maintain your place on the wait list.
3. Upon acceptance of the home, you will sign a reservation agreement and pay a 10% deposit of the current Entrance Fee within 5 calendar days.
4. Well-Spring will request medical records from your primary care physician and hold an assessment meeting with you to review the records. You will also be asked to update your Financial Profile. While work is being done on the home you are not permitted to come and go from the home due to safety and security concerns. If a visit is desired it must be scheduled with the Moving Coordinator.
5. After the assessment meeting, the Resident Review Committee will review all of your materials to determine a final approval for residency and determine the contract type that Well-Spring will offer. You will be mailed a packet including a welcome letter and a copy of the Residence and Care Agreement (your contract). This agreement must be signed with the Director of Resident Relations and Sales within 7 days.
6. Begin the selection process for your home with Well-Spring's Moving Coordinator.

MOVING INTO YOUR HOME

1. Once all selections have been made, Well-Spring will coordinate and manage all work. While work is being done on the home, you are not permitted to come and go from the home due to safety and security concerns. If a visit is desired, it must be scheduled with the Moving Coordinator.
2. At your contract signing appointment, an occupancy date will be established for you to begin planning your physical move to Well-Spring.
3. As the occupancy date approaches, you will meet with the Director of Resident Relations and Sales for the Resident Orientation.
4. On the day of the physical move, the Moving Coordinator will be your primary Well-Spring contact. The Moving Coordinator will make sure movers and Well-Spring staff are coordinated and ensure that your day runs as smoothly as possible.

Welcome to Well•Spring!